

# IPRS Statewide Rollout Meeting Meetings September 6, 2002

8:30 - 10:00am - Albemarle CR 1112

## Meeting Representatives:

Gary Imes	IT Section	Mark Robeson	Lee-Harnett	(absent)
Jean Revenew	IT Section	Art Eccleston	Director's Office	(absent)
Betty Cogswell	IT Section	Rick DeBell	Budget Office	
Anita Curtis	IT Section	Jim Ryals	DIRM	
Deborah Merrill	IT Section	Shawn Holland	DIRM	
Hampton Carmine	IT Section	Rick Olson	DIRM	
Sharon Smith	Contract Adm.	Joyce Sims	EDS	
Mary Tripp	Program Acct.	Sharlene Bryant	EDS	
		Cathy Bennett	EDS	(absent)
		Paul Carr	EDS	

**Visitors:** None scheduled

## 1) Review and Approve Minutes

- a) Gary Imes requested approval of the August 23 meeting minutes. More time for review was requested and granted.

## 2) General Discussion

- a) Jean Revenew said five CSRs were closed last week. Five more are to be closed next week.
- b) Gary Imes said the August IPRS Monthly Status report for production and implementation progress will be distributed today.
- c) DMA canceled the Medicaid checkwrite on September 20 (a checkwrite is being added on October 4). If DMH wants IPRS to run alone on September 20, EDS will have to research the implications, since such a run has not been done previously.

## 3) HIPAA

- a) The PMO has stopped work on Security for this Fiscal Year.
- b) DMA finished their walkthrough on the 276, 277 designs this week.
- c) EDS will walk through the DB2 design next week.
- d) Jean is reviewing Privacy requirements.

## 3) Implementation Status Update

- a) The Phase I implementation schedule was changed when DMA canceled the September 20 Checkwrite. This delays APs that were planning to move to production on September 20. The next opportunity to go into production will be October 4. The APs running behind schedule were not impacted by the Checkwrite change.
- b) Phase II implementation continues to make progress toward the December implementation dates.
- c) Three Phase I APs are in production on 834s.
- d) CMHC is having a problem on the 837 with the 8-minute rule. Should be ready by 10/4/02.
- e) Guilford did a live test yesterday. There were only a few small problems.
  - i) Betty Cogswell said all APs should plan for a live (large volume) test prior to production. Gary Imes stated one "large" test would be acceptable. APs planning a live volume test need to coordinate with EDS.
- f) Betty Cogswell will update the implementation plans on the web site.
  - i) Betty Cogswell will delete report documentation from the web site since report to web is available. Arrays of service information will be updated frequently, as needed. Technical Assistants (TAs) will use the web site for state plan information. Betty Cogswell will add IPRS definitions to the web site.
- g) EDS - Phase 1 – To establish EFT, APs must send in their bank information and street addresses (can't be Fed Ex to PO boxes) for paper checks. EDS needs this information before an AP can go into production. P1 screen must stay updated.
- h) Phase 3
  - i) Rick Olson mentioned next week would be good timing for the Phase III kick off meeting. Betty Cogswell said a meeting next week would not be possible, and that she wanted to meet

- and discuss the Phase III schedule. Joyce Sims said EDS has developed its staffing according to the existing plan. She requested that EDS participate in the review of the plan.
- ii) Shawn suggested holding the kick off meeting before Phase III Session I training (September 23 – 25). Per Gary Imes, scheduling the kickoff meeting will be discussed in the IPRS Ops meeting Monday, September 9.
  - j) Mark Robeson of Lee-Harnett (Phase 2) is concerned about being behind schedule because of difficulties that VGFW has had developing the 834 with UNI/CARE (Lee-Harnett and two other Phase II APs use the same vendor). Betty Cogswell understands Mark's concern, but is confident VGFW will soon finish the 834. Once it's complete, it will be available to the other UNI/CARE APs and they should be able to move quickly to get back on schedule. UNI/CARE APs believe they will make rapid progress with the 837 transaction.
  - k) Mark Robeson requested Deborah's group to help with CNDS cross-referencing. Shawn Holland suggested he send a spreadsheet with Medicaid numbers and social security numbers listed first. It may not be necessary for Deborah's staff to go on site.
  - k) Phase II APs Sandhills and Tideland are testing 834s.

#### **4) IPRS Operations Support**

- a) Deborah's group did not finish entering denials at DS-L yesterday. They were only able to do 16 pages (20 – 25 per page) each, because there were many denials that required working through multiple screens.
- b) Rates Maintenance
  - i) For tracking purposes, Deborah's group needs to be part of this procedure.
  - ii) Wayne AP used the wrong procedure (memo) for rates. Rick DeBell is handling the issue.
  - iii) New River issue on their cost found rates is still pending Phillip Hoffman's attention. Rick DeBell has informed New River of the two options being considered.
  - iv) At present, there are no rate requests that are beyond the 15-day turnaround goal.
  - v) The Crisis Services' budget issue should be resolved per Phillip today. Rick DeBell will follow up.
  - vi) CDF is still in limbo pending the completion of the budget.
  - vii) The AP IPRS Review group (Mary Tripp and Betty Cogswell) will not be available until October. Gary Imes asked to be kept informed of the status of a trip to DS-L.

#### **5) State Plan**

- a) Some of the State Plan Implementation APs are in phase 1 and Technical Assistants (TA) are required to be the liaison with APs.
  - i) The 20 TAs will be trained on Oct 1 (Pop groups and IPRS overview). The TAs will be added to the IPRS Q&A distribution list.

#### **6) Adjustments**

- a) Discussion of Process for Medicaid Adjustments (RA, Adjustment Form and HCFA 1500). IPRS will follow the same procedure as Medicaid. EDS requires the HCFA1500 for adjustments to Medicaid. They are waiting to hear from Tammy Hayes at DMA to see if the 1500s are no longer required. If that is the case, EDS will send correspondence.

#### **7) Other**

- a) Barbara Moore emailed finance officers concerning the timely filing dates and pilot sites' cut off at the end of the year. There has been no formal response. Bob Duke will discuss at FARO.

#### **Other Meetings**

- Phase I & II AP Status by vendor group      September 9
- Division IPRS Workgroup      TBD      - September 17 canceled - FARO
- IPRS Implementation Steering Committee      October 16      - September 18 canceled - FARO

**Next Meeting**  
**September 20, 2002 - 8:30am, Albemarle CR 1112**